



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, Recognised by the Govt. of A.P. & Affiliated to JNT University, Kakinada)

(An NBA Accredited Institution)

Tamaram, Makavarapalem, Narsipatnam Revenue Division, Visakhapatnam Dist. - 531 113.
Administrative Office : Beside PEN School, Dabagardens, Visakhapatnam - 530 020 (A.P.)
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To *Mr. K. Durgalakshmi*
Srikakulam.

Date : *26/05/2012*

Sir,

Sub : Letter of Appointment – Reg.

With reference to the personal interview you had with the Selection Committee constituted by the Management and as per the recommendations of the Selection Committee, the management is pleased to appoint you as *Asst. Professor* in the department of *EEE* with the following terms and conditions.

1. You will be paid as per AICTE scales in the pay scale of *Rs. 8000-275-13500/-* and all other existing allowances as per norms.
2. You will be on probation for a period of 6 months from the date of your joining the Institute.
3. Your performance will be monitored from time to time during the probation period and in case of any deviations are noted your probation period will be extended further accordingly.
4. Please note that after successfully completion of probation period you are eligible to get many more benefits based on your performance.
5. You have to deposit all your original certificates with the Institute.
6. You have to serve the Institute for a minimum period of two years. In case you want to leave the Institute well before the agreed period, you can do so with a prior notice of two months.
7. You will not indulge in untoward incidents and will not release any secret matters of the Institute and maintain strict confidentiality.
8. Your services will be governed by the rules and regulations laid down by AICTE and J N T U Authorities from time to time.

You are requested to report to the undersigned on or before *30-06-2012* failing which this appointment stands cancelled.



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[Handwritten signature in black ink]
Avanthi Institute of Engineering and Technology
Tamaram, Makavarapalem, Narsipatnam Revenue Division,
Visakhapatnam District, Pin-531113
PRESIDENT & CORRESPONDENT

Committed for achieving Excellence in Technical Education