



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved By AICTE, Permanently Affiliated to JNT University, Kakinada,
Tamaram, Makavarapalem, Narsipatnam(R D), Visakhapatnam Dist-531113

AIETM/2020-21/Committee

Date: 02/07/2020

The Principal is pleased to appoint the following faculties as members of Grievance Redressal Committee for the Academic Year 2020-21. They are directed to take up the assignment and extend their support for the smooth conduct of solving Grievance Redressal issues as per the guidelines.

GRIEVANCE REDRESSAL COMMITTEE MEMBERS

2020-21

| S.no | Committee | Department | Signature |
|------|----------------------------------|------------|-------------------|
| 1. | M V Ramana Murthy Coordinator | EEE | M.V Ramana Murthy |
| 2. | N V Ashok Kumar Member | CSE | |
| 3. | K V S Ganesh Member | ECE | K.V.S. Ganesh |
| 4. | S Rishikesh Member | EEE | |
| 5. | V Hari Kiran Member | MECH | |
| 6. | T Gopi Member | MBA | |
| 7. | A Srinivasu Rao Member | H&BS | |

Copy to:

1. Notice Board
2. All the Members

Dr. Mohan Rao
Principal

Avanthi Institute of Engineering & Technology
Tamaram, Makavarapalem Md.,
Visakhapatnam District., Pin: 531113



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AIETM/2020-21

Date: 03/07/2020

NOTICE

As notified by the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, Grievance Redressal Committee (GRC) is constituted at the college level. GRC provides a means to submit an application for any aggrieved student seeking Redressal of the grievance. Following are nominated to be members of the Committee. Students are here by informed to use the services of the committee for redressal of their grievances. They can submit their grievance in written to the coordinator of the committee in person for appropriate action.

2020-21

| S.No | Name of the Member | Designation | Committee |
|------|--------------------|-----------------------|-------------|
| 1 | M V Ramana murthy | EEE, Asst.Professor | Coordinator |
| 2 | N V Ashok Kumar | CSE, Asst.Professor | Member |
| 3 | K V S Ganesh | ECE, Asst.Professor | Member |
| 4 | M Santhosh Kumar | H&BS, Asst.Professor | Member |
| 5 | S Rishikesh | EEE, Asst.Professor | Member |
| 6 | V Hari Kiran | MECH, Assoc.Professor | Member |
| 7 | T Gopi | MBA, Asst.Professor | Member |

Circulate to all Classes

All Notice Boards


Dr. C Mohan Rao

Principal
Avanthi Institute of Engg. & Technology
Tamaram, Makavarapalem Md.,
Visakhapatnam District., Pin: 5311



AIETM/2020-21/ Committee

Date: 13/04/2021

A meeting of all committee members are convened 15th Apr,2021 at 10:30 AM in the coordinator chamber to discuss the problems of Grievance Redressal for the academic year 2020-2021.

GRIEVANCE REDRESSAL COMMITTEE MEMBERS

2020-21

| S.no | Committee | Department | Signature |
|------|------------------------------|------------|-----------|
| 1. | N V Ashok Kumar Member | CSE | |
| 2. | K V S Ganesh Member | ECE | |
| 3. | S Rishikesh Member | EEE | |
| 4. | V Hari Kiran Member | MECH | |
| 5. | T Gopi Member | MBA | |
| 6. | Dr A Srinivasu Rao Member | H&BS | |

Copy to:

1. Notice Board
2. All the Committee Members

M V Ramana Murthy

Coordinator

Principal
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Minutes of the Students Grievance Redressal Committee:

The Students Grievance Redressal Committee meeting was held on 15th Apr, 2021 at 10.30 A.M in the coordinator chamber.

The Agenda for the meeting was taken up and discussed.

To ensure that the circulars/guidelines issued by UGC/AICTE on matters relating to Student Grievance Redressal are displayed in the notice board and also in the College website

The members were informed by the Coordinator to view the UGC/AICTE websites for any circulars issued by them and also to see that these circulars are brought to the notice of the students by displaying

To see that the ISO format for receiving student grievances reported is issued to all HoD's.

It was confirmed that the ISO format with regard to student suggestions and grievances have been circulated to all the HoD's, to be issued to students who request them.

To discuss with the Site Office In-Charge on the issues reported

With regard to students request for the separate waiting hall in every floor, the Site Office In-Charge was instructed to arrange the separate waiting hall in every floor.

To discuss with the Site Office In-Charge

Students have requested to internet connection in the systems, it was suggested to the site office in-charge to provide internet facility to all the systems.

Such other matters suggested by members.

There was no other matter.

M. V. Ramana Murthy
Coordinator

[Signature]
Principal

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Academic Year 2020-21

Minutes of the Grievance Redressal Committee meeting held on 15.04.2021 Thursday at 10.30 A.M.

Members Present:

| S.No | Name of the Member | Designation | Committee |
|------|--------------------|-----------------|-------------|
| 1 | M V Ramana murthy | Asst. Professor | Coordinator |
| 2 | N V Ashok Kumar | Asst. Professor | Member |
| 3 | K V S Ganesh | Asst. Professor | Member |
| 4 | S Rishikesh | Asst. Professor | Member |
| 5 | V Hari kiran | Assoc.Professor | Member |
| 6 | T Gopi | Asst. Professor | Member |
| 7 | M Santhosh Kumar | Asst. Professor | Member |

The Committee met and discussed the following

- The statuses of grievances forward to respective In-charges and Minutes in the previous meeting were reviewed.

The following grievances were received and discussed:

| S.No | Date of Grievance | Details of person | Summary of Grievance | Recommendation of Committee |
|------|-------------------|----------------------|--|---|
| 1 | 01.11.2020 | College Bus Students | Extra bus to be needed in kurmannapalem route. | Resolved to forward to Transport In-charge. |
| 2 | 20.11.2020 | J Renuka | Breakfast menu to be changed (puri can be replaced for chapathi). | Resolved to forward to Hostel In-charge. |
| 3 | 11.12.2020 | Hostel Students | Phone timing to communicate with parents need to be increased in hostel. | Resolved to forward to Hostel In-charge. |
| 4 | 20.12.2020 | A Manohar | Need more Technical certification courses. | Resolved to forward to Class In-charge. |
| 5 | 28.01.2021 | Hostel Students | Evening snacks is not sufficient in Mess. | Resolved to forward to Hostel In-charge. |

M V Ramana Murthy
M V Ramana Murthy
Coordinator



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Action Taken

- Students are requested for extra buses for kurmannapalem route, it was suggested to bus In-charge for extra buses.
- Students are requested to do more certification courses and which was suggested to class In-charge for more certification courses.
- Students requested for proper meals and breakfast menu to be changed with sufficient curries which are not available at canteen, and it was suggested to hostel In- charge for proper meals.
- Students requested to increase phone timings to communicate with parents in hostel and which was suggested to hostel In-charge for increasing timing for communicating with parents.
- Students requested for more snacks in the evening, it was suggested to Hostel In-charge to provide more snacks.

Copy to

- 1.The Principal
- 2.System Administrator
- 3.File

M V Ramana Murthy
M V Ramana Murthy

Coordinator

[Signature]
Principal
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Visakhapatnam District., Pin: 531113