



# AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

Tamaram, Makavarapalem, Visakhapatnam-531113

Date: 15-09-2020

## CIRCULAR

All the final year students are hereby informed that Avanathi Institute of Engineering & Technology Tamaram, Makavarapalem (M), Narsipatnam (RD) Visakhapatnam (District) is organizing "SOFT SKILLS DEVELOPMENT" from 16-09-2020 to 30-09-2020. Hence, all the students are informed to attend the training sessions without fail.

  
PRINCIPAL  
Principal  
Avanathi Institute of Engg. & Technology  
Tamaram, Makavarapalem Md.,  
Visakhapatnam District., Pin: 531113

Copy to:

1. Students.
2. All HODS's and Class In charges.
3. Department Notice board.

















16-09-2020

# AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

Tamaram, Makavarapalem, Visakhapatnam-531113

Name of the Program

: SOFT SKILLS DEVELOPMENT



PRINCIPAL

Principal

Avanathi Institute of Engg. & Technology  
Tamaram, Makavarapalem Md.  
Visakhapatnam District., Pin: 531113

Program Co-ordinator



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Tamaram, Makavarapalem, Visakhapatnam-531113

## PROGRAM REPORT

A brief report on the training conducted during 16-09-2020 to 30-09-2020. Department of T&P AIET, Makavarapalem has organized "SOFT SKILLS DEVELOPMENT" for students for 15 days. The details of the program are as follows.

**Name of the Program** : SOFT SKILLS DEVELOPMENT

**Number of hours/days conducted** : 40/15

**Name of the resource person** : Mr.R.Kushalkumar

**Name of the Organization involved:** FACE

**Number of the participants attended:** 127

**Details of the topics covered** : Interpersonal Skills, Communication Skills, Listening Skills, Time Management, Empathy and Teamwork.

**Outcome of the program** : The soft skill training provides strong practical orientation to this students and helps them in building and improving their skills in communication. The effective use of English, team buildings, business correspondence, interviews and interpersonal skills.

  
Co-ordinator

  
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