



**AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY**  
Tamaram, Makavarapalem, Visakhapatnam-531113

Date: 30-11-2019

**CIRCULAR**

All the final year students are hereby informed that Avanathi Institute of Engineering & Technology Tamaram, Makavarapalem (M), Narsipatnam (RD) of Visakhapatnam (District) is organizing "COMMUNICATION SKILLS" from 01-12-2018 to 02-01-2019. Hence, all the students are informed to attend the training sessions without fail.

Copy to:

1. All HOD's -To circulate their faculty and staff.
2. Students.
3. Department Notice board.

  
PRINCIPAL  
Principal  
Avanathi Institute of Engg. & Technology  
Tamaram, Makavarapalem Md.,  
Visakhapatnam District., Pin: 531113











# AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

Tamaram, Makavarapalem, Visakhapatnam-531113

Name of the program : COMMUNICATION SKILLS TRAINING

Organised by : Training and Placement Officer

Date of the program : 1<sup>st</sup> December 2018



Program Coordinator

PRINCIPAL  
Principal

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## PROGRAM REPORT

A brief report on the training conducted during 01-12-2018 to 02-01-2019. Department of T&P AIET, Makavarapalem has organized "COMMUNICATION SKILL" for CRT students for 28 days. The details of the program are as follows.

**Name of the Program** : COMMUNICATION SKILL

**Number of hours/days conducted** : 28/28


**Name of the resource person** : Mrs.K.Merry


**Name of the Organization involved:** MYSLATE

**Number of the participants attended:** 148

**Details of the topics covered** : Interview skills, Problem-solving skills, Interpersonal skills, Team work, Leadership skills and Work Ethic.

**Outcome of the program** : This training boosted the confidence in students to face competitive exams and enhanced their skills to think logically.

  
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