Date: 21 12 2017

To The Principal, Avanthi Institute of Engineering & Technology, Makavarapalem, Visakhapatnam -531113.

Respected Sir,

Sub: Permission for participating Conference / Workshop/FDP/PDP/Webinar/Seminar

I would like to enhance my skills and knowledge by participating Conference / Workshop/FDP/PDP/Webinar/Seminar on <u>Two days national conference</u> <u>On metenials and Monufacturing</u> organized by <u>GITAM deemed to be Oniversity visakhapatham</u>. I need your support on behalf of the college. I am very much interested to attend Conference / Workshop/FDP/PDP/Webinar/Seminar please consider my request provide OD as well as TA, DA and registration fee also.

Thanking you sir,

Principal Avanthi Institute of Engg. & Technology Tamaram, Malcovarapalem Md., Visatthopatnam District., Pin: 531113

Yours faithfully, Signature: Swatti Swathi Name: Designation: Acet Professol Department: Mechanical,



## **AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY**

(Approved By AICTE, Permanently Affiliated to JNT University, Kakinada, Accredited by NAAC & Recognized Under 2(f) and 12 (b) by UGC, New Delhi) Tamaram, Makavarapalem, Narsipatnam(R D), Visakhapatnam Dist-531113

To, S Swathi Assistant Professor in MECH Avanthi Institute of Engineering & Technology, Makavarapalem.

I am happy to inform you that the following incentives & rewards were approved as per the policy of the institutions and released for the AY 2017-18, apart from that the expenditure incurred towards the policy of the welfare measures were also sanction and released.

## **Incentives & Rewards:**

S.No	Details of the items	Amount
1	TA & DA for the Conference attended on "Materials and manufacturing"	1000
2	Registration fee for the Conference attended on "Materials and manufacturing"	1000
3	Registration Fee for Membership of Professional bodies	

Hope to ensure your services more effectively in the days to come. All the best!!

Principal Avanthi Institute of Engg. & Technology Tamaram, Mekryanapalem Md., Visakhapatnem District., Pin: 531113

Avanthi Institute G. Er. gg. & Technology Tamaram, Makaveropalem Md., Msakhapatham District., Pin: 631113

Principal

21st December 2017

	AVANTHI INSTITUTE OF ENGINEERING AND (Approved by AICTE, Recognized by the Govt.of A.P. & Affiliated Tamaram, Makavarapalem, Narsipatnam Revenue Division, Visakhap		
	V.No. VOUCHER	Date 21/12/2013	
	Name of the AccountS. SWath?		
	Received with thanks from M/s. AVANTHI INSTITUTE OF ENGINEE	RING & TECHNOLOGY	
	The Sum of Rupees TWO Thousand Jupces only		
being Theo days national conference on Materials			
	and Manufacturing"		
18-2-3-C	Rs. 2000/-		
	M. Min G. Gainlesh	Shreth	

Cashier

Authorised Signature

Receiver's Signature

Principal Avanthi Institute of Sigg. & Technology Tamaram, Melonekrapetem Md., Visakhapatnem District., Pin: 531113

