Date: 06 06 2020

The Principal,

Avanthi Institute of Engineering & Technology,

Makavarapalem,

Visakhapatnam-531113.

Respected Sir,

Sub: Permission for participating Conference / Workshop/ FDP/ PDP/ Webinar/ Seminar

I would like to enhance my skills and knowledge by participating Conference Workshop/FDP/PDP/Webinar/Seminar on <u>Materials</u>, <u>manufacturing</u> and <u>machining</u> processes organized by <u>Raghu Institute</u> of <u>Tech</u>, <u>Dakamari</u> USKP I need your support on behalf of the college. I am very much interested to attend Conference

Workshop/ FDP/ PDP/ Webinar/ Seminar please consider my request provide OD as well as TA. DA and registration fee also.

Thanking you sir,

Yours faithfully. Signature: Dr. ch. Surers & TechnoloName: Dr. ch. Surers Strend 13 Designation: Arbeidte Professol Avanthi In ramaiam, M Visakhapatnain U.J.

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## AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved By AICTE, Permanently Affiliated to JNT University, Kakinada, Accredited by NAAC & Recognized Under 2(f) and 12 (b) by UGC, New Delhi) Tamaram, Makavarapalem, Narsipatnam(R D), Visakhapatnam Dist-531113

To, Dr Ch Suresh Associate Professor in MECH Avanthi Institute of Engineering & Technology, Makavarapalem.

I am happy to inform you that the following incentives & rewards were approved as per the policy of the institutions and released for the AY 2020-21, apart from that the expenditure incurred towards the policy of the welfare measures were also sanction and released.

## **Incentives & Rewards:**

S.No	Details of the items	Amount
1	TA & DA for the FDP attended On Materials, Manufacturing And Machining Processes	200

Hope to ensure your services more effectively in the days to come.

All the best!!

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Principal incipal

6<sup>th</sup> June 2020

Avanthi Institute of Engg. & Technology Tamaram, Makavarapalem Md., Visakhapatnam District., Pin: 531113

ATT		Ph: 08932-222382, 222453
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	ognized by the Govt.of A.P. & Narsipatnam Revenue Division	Affiliated to JNTU, Kakinada) , Visakhapatnam Dist 531 113.
V.No.	VOUCHER	Date 6.JUNE 2020
Name of the Account		
		NGINEERING & TECHNOLOGY
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and Mallinly Poul	'elgel"-	
Rs. 200]- M.M. Cashier	G. Gudih Authorised Signature	Receiver's Signature
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