Date: 17.02.2020

The Principal,

Avanthi Institute of Engineering & Technology, Makavarapalem,

Visakhapatnam-531113.

Respected Sir,

Sub: Permission for participating Conference / Workshop/ FDP/ PDP/ Webinar/ Seminar

I would like to enhance my skills and knowledge by participating Conference Workshop/FDP/PDP/Webinar/Seminar on <u>one day</u> <u>would shop on financial</u> <u>literstary</u> for financial well being organized by <u>Government college</u> (Autonomous) Rojahmundry: I need your support on behalf of the college. I am very much interested to attend Conference / Workshop/FDP/PDP/Webinar/Seminar please consider my request provide OD as well as TA. DA and registration fee also.

Thanking you sir,

Yours faithfully.

Vienau Signature:

Name: P, Granesh

Designation: Asenteint professer



Avanthi Institute of Engg. & Technology

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## **AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY**

(Approved By AICTE, Permanently Affiliated to JNT University, Kakinada, Accredited by NAAC & Recognized Under 2(f) and 12 (b) by UGC, New Delhi) Tamaram, Makavarapalem, Narsipatnam(R D), Visakhapatnam Dist-531113

To, P Ganesh Assistant Professor in MBA Avanthi Institute of Engineering & Technology, Makavarapalem.

I am happy to inform you that the following incentives & rewards were approved as per the policy of the institutions and released for the AY 2019-20, apart from that the expenditure incurred towards the policy of the welfare measures were also sanction and released.

## **Incentives & Rewards:**

S.No	Details of the items	Amount
1	TA & DA for the One day workshop attended on "Financial literacy for financial well-being"	1000
2	Registration fee for the One day workshop attended on "Financial literacy for financial well-being"	500
3	Registration Fee for Membership of Professional bodies	

Hope to ensure your services more effectively in the days to come.

All the best!!

Principal Avanthi Institute of Engg. & Technology Tamaram, Makavarapalem Md., Visakhapatnam District., Pin: 531113

Principal

17th February 2020

Principal Avanthi Institute of Engg. & Technology Tamaram, Metaveropetam Md. Visakhapetnam District., Pin: 531113

	Narsipatnam Revenue Divisio	Ph: 08932-222382, 222453 NG AND TECHNOLOGY & Affiliated to JNTU, Kakinada) m, Visakhapatnam Dist 531 113. DateIFFeb2c2c)
Received with thanks from M/s. A	VANTHI INSTITUTE OF E	NGINEERING & TECHNOLOGY
The Sum of Rupees DNC T being <u>OMC day</u> W	thousand free he	induced Rupps only
Rs. 1500/- M.M. Cashier	Authorised Signature	Receiver's Signature
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