



AVANTHI INSTITUTE OF ENGINEERING & TECHNOLOGY
(NAAC Accredited, Permanently Affiliated to JNTUK, Kakinada)
Makavarapalem, Narsipatnam, Visakhapatnam Dist, Andhra Pradesh

Date: 16-02-2018

**FINANCIAL SUPPORT TO TEACHING STAFF FOR ATTENDING FDPs/PDPs AND
OTHER TRAINING PROGRAMS, PROFESSIONAL MEMBERSHIPS, PUBLICATION
OF RESEARCH PAPERS**

POLICY DOCUMENT

The Governing Body of Avanthi Institute of Engineering & Technology, Makavarapalem, in its meeting held on 18.12.2017, resolved to implement the following Policy to extend financial support to its teaching staff for attending Faculty Development Programs /Professional Development Programs and other training programs at other institutions and obtaining Professional membership from recognised professional bodies and publication of research papers as part of their professional development from the academic year 2018-19.

Objectives of the policy: Encourage and support the professional development and career advancement of teaching and non-teaching staff.

Scope of the policy: This policy encourages and motivates teachers to keep up to date with the latest research and information in their particular field. It also allows them to communicate and exchange ideas and information with experts in their field as they develop their expertise. The knowledge gained in this process is passed on to students, helping them to become professionals who will be ready to work in the future.

Professional & Administrative Activities:


1. To become Member of Professional Body - Membership of nationally and internationally renowned professional bodies is taken into account and the full registration fee is paid by the institute according to the following criteria

- The nature and purpose of the professional organisation and its relevance to the applicant's particular field.
- The application must be accompanied by a duly completed membership form.
- The application must concisely state the benefits of membership to the applicant and the organisation.

2. Presentation of Research Papers in National / International Conferences:

Registration fee will be paid by the institute subject to the following norms

- Financial support is provided for the presentation of research papers at national and international conferences.


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Tamaram, Makavarapalem Md.,
Narsipatnam District., Pin: 531113

- This support covers the conference registration fee; no TA/DA is provided.
- The size and nature of the conference will be taken into account.
- The amount will be paid after submission of the presentation certificate

3. Attending Faculty Development/Training Programmes:

Financial assistance will be provided after submitting the letter of acceptance from the organizing body.

Professional Development Grants would be disbursed as under:

- Professor and Associate Professor - Rs. 5,000/ per annum
- Assistant Professor - Rs. 3000/- per annum

4. Publication of Research Articles in Journals Listed in UGC-CARE :

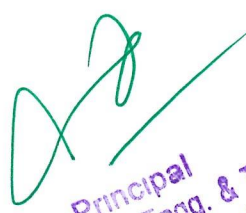
50% of Publication fee will be paid by the institute subject to the following norms

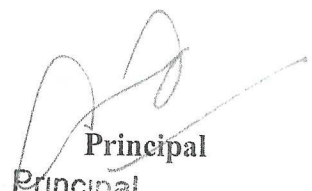
- Journals published in UGC-CARE, Scopus, and Web of Science are eligible.
- Funding is provided upon submission of a manuscript acceptance letter from the journal.
- After publication, one copy of the journal article must be submitted to the library to disseminate the knowledge gained to teachers.

5. Book Chapter with National/International publishers

To improve their teaching skills and knowledge of the subject, teachers are encouraged to publish textbooks from leading publishers with ISBNs. They can also write a chapter of a book.

S.No	Norms	Incentives in (Rs.)
1	Text/ Reference Book published by an International publisher with an established peer review System	15,000/-
2	Partial contribution to edited knowledge-based volumes published by international publishers	5,000/-
3	Articles in reputed National Newspapers	1,000/-


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