



# AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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(Approved by AICTE, Permanently Affiliated to JNT University, Kakinada,  
Accredited by NBA & Recognized Under 2(f) and 12(b) by UGC, New Delhi)

Tamaram, Makavarapalem, Narsipatnam Revenue Division, Visakhapatnam Dist.- 531 113.

Administrative Office : 51 B 40/21/2, Rythu Bazaar Street, Beside Eenadu Office,  
Nakkavanipalem, Visakhapatnam - 530 013 (A P) Ph : 0891-2748231, 9652012340  
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F. C.P.V.N.J. Mohan Rao, M.Tech, Ph.D.

PRINCIPAL

Date : 01/06/2012.

To

D. Venkat Rao

East Godavari

Sir,

## Sub : Letter of Appointment – Reg.

With reference to the personal interview you had with the Selection Committee constituted by the Management. As per the recommendations the Selection Committee, the management is pleased to appoint you as **Asst. Professor** in the department of *B.S.H. English* with the following terms and conditions.

1. You will be paid as per AICTE scales in the pay scale of Rs.15600-39100 and AGP of Rs. 6000 and other existing allowances as per norms.
2. You will be on probation for a period of 12 months from the date of your joining the Institute.
3. Your performance will be monitored from time to time during the probation period and in case of any deviations are noted your probation period will be extended further accordingly.
4. Please note that after successfully completion of probation period you are eligible to get many more benefits based on your performance.
5. You have to deposit all your original certificates with the Institute.
6. You have to serve the Institute for a minimum period of two years. In case you want to leave the Institute well before the agreed period, you can do so with a prior notice of two months.
7. You will not indulge in untoward incidents and will not release any secret matters of the Institute and maintain strict confidentiality.
8. Your services will be governed by the rules and regulations laid down by AICTE and JNTU Authorities from time to time.

You are requested to report to the Principal on or before *04/06/2012*... failing which this appointment stands cancelled.



Principal  
Avanthi Institute of Engg. & Technology  
Tamaram, Makavarapalem, Narsipatnam Revenue Division, Visakhapatnam Dist. - 531 113.  
**PRINCIPAL**